

Call for Session Proposals

IMPORTANT DEADLINES

Submission of Session Proposals: February 19, 2003

Notification of Acceptance: March 5, 2003

FORMAT FOR SESSION PROPOSALS

Session Title:

Contact Information: Name:
 Title:
 Office/Region/Lab/Center:
 Phone:
 email:

Science Forum Theme Area (check one):

- ☐ Year of Water: 30 Years of Progress Through Partnering (OW)
- ☐ Homeland Security (OSWER)
- ☐ Moving Science Into Action (Regions)
- ☐ Emerging Technologies (ORD)

Topic Area(s) (refer to Attachment 1):

Key Words (5):

Description:

Provide a brief description (250-400 words) of the subject of your proposed session, including:

- Description of the session purpose and desired outcome (3-hour limit)
 - How you will involve partners in conducting the session
 - Speakers who will lead discussion
 - Expertise of the speakers
-

GUIDANCE

- **Font Type and Size** should be Times New Roman, 12 pitch
- **Flush Left; No Underline**
- **File Names** should be by Last Name and First Initial, plus file extension, as follows:
 - Smith_m.doc for a Microsoft Word document; or,
 - Smith_m.wpd for a WordPerfect document;
 - If there is more than one author, please use the lead author's name.

SUBMITTING PROPOSALS

Once your proposals have been submitted and approved within your organization, your coordinator will provide you with instructions for posting them to the password protected website.